

**International Conference on  
Materials, Energy, Environment and Manufacturing Sciences  
(MEEMS-2024) 20-21 December 2024**

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**Session Rules and Regulations**

1. All the Presenters should be present in the physical venue (G-B01) or in the virtual meeting 15 minutes before the session start timings.
2. Upload the PPT to the shared drive.
3. Strictly adhere to the timings. The presentation is for 15 minutes followed by discussion for 5-7 minutes.
4. Kindly make sure that the number of slides are not more than 20.
5. Each paper should strictly be presented by one author. Only on unavoidable situations a presenter other than the authors will be permitted to present on prior request.
6. Participate effectively during the discussion as the conference is meant for fruitful discussion and knowledge sharing.